

Application for Advance Appointment Materials

application date: Y / M / D ()

| | |
|--|--|
| Name | |
| Occupation | |
| Address | |
| Telephone Number (Reachable during daytime) | |
| E-mail | |

| | |
|--|---|
| Preferred appointment date and time | Appointment available from 13:30 to 16:00 on Wednesdays and Thursdays (closed at 17:00) Please send the completed application form at least ten days before your preferred date. |
| | 【First choice】 Year /Month /Day () Time : 【Second choice】 Year /Month /Day () Time : 【Third choice】 Year /Month /Day () Time : *Each choices must be another day. |
| Intended use for the requested materials | |

| Books (maximum of 5 books per request) | |
|---|--|
| Title | |
| Material ID | |
| Title | |
| Material ID | |
| Title | |
| Material ID | |
| Title | |
| Material ID | |
| Title | |
| Material ID | |

| Periodicals (maximum of 15 issues in 5 periodicals per request) | |
|--|------------------|
| Title | Number of issues |
| volume no., issue no. | |
| Title | Number of issues |
| volume no., issue no. | |
| Title | Number of issues |
| volume no., issue no. | |
| Title | Number of issues |
| volume no., issue no. | |
| Title | Number of issues |
| volume no., issue no. | |
| Total number of issues | |
| | |

* Reading and viewing access is restricted to the applicant only (excluding cases where assistance from a caregiver or aide is required).

* Please note that you may not be able to use the requested materials if their conditions do allow it due to deterioration.

* Photocopy requests are available **from 14:00 to 16:00**. Viewing is available **until 17:00**.

* Please fill out the form and send it to yoyakuetsuran@nact.jp at least up to ten days before your preferred date. The library staff will send you a confirmation email. Please note that you may not be able to make a reservation on your preferred dates if the number of applicants has reached the allowed limit.

* Please go to the Annex building directly and use the interphone at the door on the right side of the building to call the staff and enter the reading room on the day.